



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
Email: clerk@coftonhackettparishcouncil.gov.uk Tel: 07496 979153
Website: coftonhackettparishcouncil.gov.uk

Members are duly summoned to attend the Meeting of Cofton Hackett Parish Council on **Monday 20th May 2024, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Election of Chair and Vice-Chair and signing of Declaration of Acceptance of Office.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
4. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
5. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda or raise issues for future consideration before the start of the Parish Council Meeting.
6. **Previous Minutes:** To approve the minutes of the Parish Council meeting held on 22nd April 2024 and to sign them as a true record.
7. **Chairman's Report: Chairman to report:** Cllr Slack to report.
 - 7.1. Feedback from Parish Assembly held 15th May 2024
 - 7.2. To agree revised date for April 2025 meeting – April 28th is suggested - All
8. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
9. **Highways, Environment and Open Spaces:**
 - 9.1. Status of items on Highways tasks list – Clerk / All
 - 9.2. To discuss quote for amendment to LED street light to lessen light pollution in Lickey Coppice - All
 - 9.3. Street Lighting Report – Clerk
 - 9.4. Feedback on implementation of new WCC lengthsman system – Clerk
 - 9.5. Lengthsman Report – Clerk
 - 9.6. To report on monthly play area inspection – Cllrs Chatterley / Deeming
 - 9.7. To discuss flooding at play area and potential remediation – Clerk / All
10. **Finance and General Purposes:**
 - 10.1. Update on positioning of 2 additional VAS signs - All
 - 10.2. Update on current budget vs expenditure status – Clerk
 - 10.3. To agree proposal for movement of funds to higher interest savings accounts – All
 - 10.4. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.

11. Governance:

- 11.1. Discuss and agree new Volunteer Policy – All
- 11.2. To discuss and agree amendments to Grant Awarding Policy and application form - All
- 11.3. To discuss and agree revised Risk Assessment Document – All
- 11.4. To re-affirm and approve Scheme of Delegation - All

12. Community Services:

- 12.1. To discuss and agree Annual Report from Cofton Village Hall - All
- 12.2. To consider request for grant from ‘Community Look for a Book Campaign’ – Cllr Chatterley

13. Planning:

- 13.1. To consider responses to planning applications received: (None received to date)
- 13.2. To report on planning applications decided since last meeting – Clerk:

14. Communications:

15. Correspondence Received – Clerk to Report

16. Items for discussion at next meeting – All

17. Date and Time of next Parish Council Meeting: Monday 17th June 2024, at Cofton Village Hall.

Clerk to the Parish Council

13th May 2024