



Cofton Hackett Parish Council

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Members are duly summoned to attend the Meeting of Cofton Hackett Parish Council on **Monday 18th March 2024, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Election of Chair and signing of Declaration of Acceptance of Office.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
4. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
5. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda or raise issues for future consideration before the start of the Parish Council Meeting.
6. **Previous Minutes:** To approve the minutes of the Parish Council meeting held on 19th February 2024 and to sign them as a true record.
7. **Chairman's Report: Chairman to report.**
 - 7.1. Review of areas of responsibility and Governance and Policies - Chair
 - 7.2. Training for Councillors – availability and budget - Chair
8. **Highways, Environment and Open Spaces:**
 - 8.1. Update on biodiversity initiative, volunteers and progress – Cllrs Chatterley / Slack
 - 8.2. Update on replacement of railings at Rose Hill Island - Clerk
 - 8.3. Status of items on Highways tasks list – Clerk / All
 - 8.4. To discuss proposals to improve appearance of roadways – Cllr Dale
 - 8.5. Street Lighting Report – Clerk
 - 8.6. Feedback on training for new WCC lengthsman system – Clerk
 - 8.7. To agree lengthsman contract for 2024-5, to include pay rate and provision of tools and equipment – Clerk / All
 - 8.8. Lengthsman Report – Clerk
 - 8.9. To report on monthly play area inspection – Cllrs Chatterley / Deeming
9. **Finance and General Purposes:**
 - 9.1. To agree schedule and costs for regular rotation of VAS signs – Cllr Slack
 - 9.2. To report on result of grant application for additional VAS signs, discuss and agree application of funds – Clerk / All
 - 9.3. To report on application for Energy Efficiency Scheme grant application for Village Hall – Cllr Slack

- 9.4. Update on current budget vs expenditure status – Clerk
- 9.5. Update on movement of funds to higher interest savings accounts – Clerk
- 9.6. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.

10. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.

11. **Community Services:**

- 11.1. Update on Community Engagement initiative and to agree next steps – Cllr Dale / All
- 11.2. To report on allotment rental renewals for 2024 – Clerk

12. **Planning:**

- 12.1. To feedback on planning enforcement training – Cllr Fay
- 12.2. To consider responses to planning applications received:
 - 12.2.1. 24/00203/FUL – Proposed rear ground floor kitchen extension and loft conversion – 7 Reservoir Road – Cllrs Fay / Webb
 - 12.2.2. 24/00146/CPE – CPE only – Construction of tennis court and courtside fencing – Cllr Slack
 - 12.2.3. 24/00216/FUL - Change of use C3-C2 ofsted registration category EBD. Home solo placement for child aged 10-17 male or female, 13 Hackett Street – Cllr Cook
 - 12.2.4. 24/00235/FUL – Rear ground floor extension – 3 Ashmead Drive – Cllrs Fay / Webb
- 12.3. To report on planning applications decided since last meeting – Clerk:

13. **Communications:**

- 13.1. To agree content / layout of flyer for Parish Assembly / Speed awareness and delivery logistics - All

14. **Correspondence Received** – Clerk to Report

15. **Items for discussion at next meeting** – All

16. **Date and Time of next Parish Council Meeting:** Monday 22nd April 2024, at Cofton Village Hall.

Clerk to the Parish Council

12th March 2024