

## **Cofton Hackett Parish Council**

Clerk to the Council: Becky Howes, 38 Redstone Close, Church Hill North, Redditch B98 9AE  
Tel 01527 270126

Dear Resident,

15<sup>th</sup> September 2015

You are duly invited to attend the meeting of Cofton Hackett Parish Council Meeting to be held on **Monday 21<sup>st</sup> September 2015, at 7:30pm** in Cofton Hackett Village Hall, Barnt Green Road.

### **AGENDA**

**Guest Speakers :- Supt Franklin-Smith and PC Field from West Mercia Constabulary  
and  
:- Robin Smith, Technical Director, St. Modwen Homes**

**1. Apologies**

To receive apologies and to approve reasons for absence.

**2. Declarations of Interest:**

a) Register of Interests: Councillors are reminded of the need to update their register of interests.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

---

**The meeting will be adjourned for Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council Meeting. Members of the public may not take part in the Parish Council Meeting itself. The time allocated to this period is at the discretion of the Council Chairman. It is not part of the formal meeting. Brief notes will be appended to the minutes as an aide-mémoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time, subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

---

2.1 To receive reports from Outside Bodies and/or the County Councillor.

**3. Minutes :**

3.1 To approve the Minutes of the Meeting of Council dated July 20th 2015 and to sign them as a True Record

3.2 To receive the Minutes of the Annual Parish Assembly dated 27<sup>th</sup> April 2015 and to sign them as a True Record

**4. Community Services:**

4.1 Report from Cllr Startin

4.2 Discuss creating a memorial booklet in name of John Dale

4.3 Update and Agree the Annual Christmas Party

4.4 Update and Agree to combine Christmas Carol Services

**5. Communications**

5.1 Report from Cllr Westbury

5.2 Cllr McQuaid to discuss publishing an updated Cofton Hackett Guide

**6. Highways & Bridges:**

- 6.1 Report from Cllr Fay
- 6.2 Cllr Startin to discuss changes to the no.45/47 bus route
- 6.3 Update from Lengthsman
- 6.4 To discuss Footpath Report
- 6.5 Update re Network Rail closure of footpath
- 6.6 Update re. missing lamp post and signs in Oakfield/Parsonage Drives
- 6.7 Cllr Duncan re.quotes to purchase Community Speedwatch equipment
- 6.8 Update from Cllr Deeming re.change of bin on The Stocken
- 6.9 Update from Cllr Fay re.responsibility of The Stocken
- 6.10 Discuss Cllr MacDonalds response re.Prohibition of Waiting on Groveley Lane
- 6.11 Update from Cllr Deeming re.Traffic Calming
- 6.12 To discuss Parish grit bins
- 6.13 To discuss damaged shelter just north of East Works

**7. Environment**

- 7.1 Report from Cllr McQuaid
- 7.2 To discuss and agree to purchase Chestnut Tree for The Stocken
- 7.3 Update re.plans for new equipment for the Myhill Playground
- 7.4 To discuss and agree quotes for tidy of play area
- 7.5 Update on new allotment site
- 7.6 Discuss and agree quote/s for tree work/s
- 7.7 Any issues raised following Parish Council Play Area inspection

**8. Planning:**

- 8.1 Report from Cllr Duncan
- 8.2 Planning applications/decisions
- 8.3 Update re.The New Village Hall
- 8.4 Feedback re.The Fusion Festival

**9. Finance & General Purposes:**

- 9.1 To agree list of bills and monthly bank reconciliation/s
- 9.2 To discuss Christmas tree and lights
- 9.3 To agree Insurance renewal and authorise payment
- 9.4 To discuss the New Homes Bonus Grants
- 9.5 Update from Cllr Webb re.monument to honour John Dale
- 9.6 Update from Cllr Webb re.sign for The Stocken
- 9.7 Update from Cllr Deeming re.The Mission Hall lease
- 9.8 To acknowledge receipt of External Audit and note changes for 2015/16
- 9.9 To discuss and agree budget requirements

**10. Councillors reports and items for Future agenda's:**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda's. Councillors are respectfully reminded that this is **not** an opportunity for debate or decision-making.

**11. Correspondence Received:**

- Community Emergency Planning Forum invite – October 28th

**12. Resolution to exclude members of the press and public to discuss confidential matter.**

**13. Date of next Meeting: Monday October 19th at 7.30pm in The Village Hall**

**Signed:** ..... Clerk to the Council