



## Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW  
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Members are duly summoned to attend the Meeting of Cofton Hackett Parish Council on **Monday 20<sup>th</sup> February 2023, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

**The meeting is open to all members of the public and the press.**

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

### AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council meeting held on 16<sup>th</sup> January 2023 and to sign them as a true record.
7. **Chairman's Report: Chairman to report.**
  - 7.1. Timetable and process for elections in May 2023 - Clerk
8. **Highways, Environment and Open Spaces:**
  - 8.1. To report on meeting at OSW proposed allotment site, with Allotments Society and Fencing Contractors – Cllrs Pattison / Webb and Clerk
  - 8.2. To report on further complaints from residents about number 20 bus service vehicles parking up outside houses - Clerk
  - 8.3. To agree process and communications strategy for Traffic Safety Public Meeting to be held on 23<sup>rd</sup> February 2023 – All
  - 8.4. Update on potential purchase / funding of speed awareness signs for our major roads - All
  - 8.5. Update on B13 Notice for right of way across Myhill Field allotment Site – Clerk / Cllr Webb
  - 8.6. To agree positions for tree planting along Oakfield Drive, utilising £500 grant from WCC - All
  - 8.7. Update on permanent access to Old Sewage Works allotment site with St Modwen agreement – Clerk / Cllr Pattison
  - 8.8. Status of allotment rental renewals 2023 – Clerk
  - 8.9. Report on allotment plot 6b, Myhill Field, discuss options ref apple tree on plot - All
  - 8.10. To discuss quotes for felling of tree at OSW site - All
  - 8.11. Street Lighting Report – Clerk

8.12. Lengthsman and Highways Report and tasks list – Clerk / All

8.13. To report on monthly play area inspection – Cllr Pattison

**9. Finance and General Purposes:**

9.1. To agree date for Parish Assembly (Wednesday 17<sup>th</sup> May is proposed) - All

9.2. To report on consultation ref potential eligibility for grants – Clerk

9.3. Status on proposed sale of Mission Hall - Clerk

9.4. Update on current budget vs expenditure status – Clerk

9.5. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.

**10. Community Services:**

**11. Planning:**

11.1. To consider responses to planning applications received:

11.1.1. 22/00896/FUL – Single Storey Side Extension – 11 Oakfield Drive – Cllr Fay

11.2. To report on planning applications decided since last meeting – Clerk

11.2.1. 22/00701/FUL – Side and Rear Two-Storey Extensions – 109 Barnt Green Road - Clerk

**12. Communications – Cllr Westbury to Report**

12.1. Report on progress of new website – Cllr Banyard / Clerk

**13. Correspondence Received – Clerk to Report**

**14. Items for discussion at next meeting – All**

**15. Date and Time of next Parish Council Meeting:** Monday 20<sup>th</sup> March 2023 at 7.30pm, at Cofton Village Hall.

Clerk to the Parish Council .....

13<sup>th</sup> February 2023