

Cofton Hackett Parish Council

Minutes of the Meeting of the Parish Council held on Monday 19th July 2021

Held at Cofton Village Hall, Cofton Hackett

PRESENT:

Councillors:

Cllr Mr R Westbury (Chair)

Cllr Mr J Slack

Cllr Mrs J Fay

Cllr Mr M Pattison

Cllr Mr R Deeming

Cllr Mr N Banyard

Cllr Mrs J Webb

Cllr Mr L McGarry

Clerk to the Parish Council:

Andrew Billau

APOLOGIES:

Cllr Mr G Cook

Also in Attendance:

2 members of the public

County Councillor Adrian Kriss

Agenda Item	Discussion and Decisions	Action
092/21	Apologies Apologies were received from Cllr Cook (work commitments), these were accepted.	
093/21	Declaration of Interests Register of Interests: <ul style="list-style-type: none">• Councillors are reminded of the need to update their register of interests.• To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.• To declare any Other Disclosable Interests in items on the agenda and their nature.• Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.• To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.• Interests were recorded in the Register	

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094/21	<p>Dispensations</p> <p>There were no applications for dispensations received.</p>																									
095/21	<p>Public Forum</p> <p>There were 2 members of the public in attendance. A question was asked about the future of the Bilberry Hill Centre, Cllr Westbury advised this would be covered later in the agenda and when County Cllr Kriss was in attendance.</p>																									
095/21	<p>Reports from Outside Bodies / County Councillor</p> <p>County Councillor Adrian Kriss was in attendance from 8.15pm and contributed to several items on the agenda.</p>																									
096/21	<p>Previous Minutes</p> <p>The minutes of the meeting of the Parish Council dated 21st June 2021 were agreed as a correct record and were signed by the Chairman.</p>																									
097/21	<p>Chairman's Report</p> <p>Cllr Westbury had nothing to report that was not covered on the agenda.</p>																									
<p>098/21</p> <p>098.1/21</p> <p>098.2/21</p> <p>098.3/21</p> <p>098.4/21</p> <p>098.5/21</p>	<p>Finance and General Purposes</p> <p>The Clerk asked that the Financial Regulations document, which had been circulated prior to the meeting, be approved (there was no change since the last update). Resolved: to approve the Financial Regulations Document.</p> <p>In Cllr Cook's absence, there was no update on the extent and condition of the bedrock behind the Mission Hall. Carried forward to next meeting.</p> <p>The Clerk advised that there were no current issues with Expenditure vs Budget.</p> <p>The Annual Report for Cofton Village Hall had been circulated to Councillors prior to the meeting. The Annual General Meeting for 2019/20 and 2020/21 had been held on 11th July 2021. Councillors had no issues or questions on the report. Cllr Westbury asked if the AGM and report for Cofton Hackett Village Hall was available, Cllr Webb said that this will be done soon.</p> <p>A list of bills for payment, circulated before the meeting, was presented and agreed.</p> <table border="1" data-bbox="300 1720 1230 2036"> <thead> <tr> <th>Supplier</th> <th>Services</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>Unity Trust Bank</td> <td>Service Charge *</td> <td>£25.80</td> </tr> <tr> <td>Haven Power</td> <td>Street Lighting Electricity</td> <td>£282.76</td> </tr> <tr> <td>Haven Power</td> <td>Street Lighting Sensor Electricity</td> <td>£9.83</td> </tr> <tr> <td>Proper Agency</td> <td>Website Maintenance</td> <td>£30.00</td> </tr> <tr> <td>Cofton Spark</td> <td>Street Lighting Maintenance</td> <td>£300.00</td> </tr> <tr> <td>The Village Magazine</td> <td>News Item One Page July</td> <td>£180.00</td> </tr> <tr> <td>Gary Haynes</td> <td>Lengthsman Services</td> <td>£288.00</td> </tr> </tbody> </table>	Supplier	Services	Payment	Unity Trust Bank	Service Charge *	£25.80	Haven Power	Street Lighting Electricity	£282.76	Haven Power	Street Lighting Sensor Electricity	£9.83	Proper Agency	Website Maintenance	£30.00	Cofton Spark	Street Lighting Maintenance	£300.00	The Village Magazine	News Item One Page July	£180.00	Gary Haynes	Lengthsman Services	£288.00	<p>Cllr Cook</p> <p>Cllr Webb</p>
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	Gary Haynes	Grass Cutting	£250.00	
	Andrew Billau (Clerk)	Zoom Subs July	£14.39	
	Andrew Billau (Clerk)	Office Costs June / July	£62.26	
	Andrew Billau (Clerk)	Salary June / July 2021 (by S/O)	£682.88	
	HMRC	Tax & NI Payment Jun/July 2021 (by S/O)	£198.18	
	* Approved and Paid During Month			
<p>099/21</p> <p>099.1/21</p> <p>099.2/21</p> <p>099.3/21</p> <p>099.4/21</p> <p>099.5/21</p> <p>099.6/21</p> <p>099.7/21</p> <p>099.8/21</p> <p>099.9/21</p>	<p>Highways, Environment and Open Spaces</p> <p>Cllr Westbury advised that parking charges had been introduced on land at the Lai Ling restaurant, Cllr Deeming suggested that the land was owned by the restaurant and that they were entitled to charge for parking, Councillors acknowledged that this could cause problems with motorists parking along the roadside and elsewhere, the situation will be monitored.</p> <p>Councillors discussed recent issues with flooding at the Old Sewage Works site and on Oakfield Drive, following a period of extreme rainfall. Cllr Pattison advised that a meeting had been held on site with Councillors and residents and that the drainage ditch on site needs to be cleared. He suggested that a mini-digger be brought on to site to clear the ditch. The Clerk advised the potential cost of this would be around £650. It was suggested that access to the site, for this work, could be gained along the passageway adjoining 35 Oakfield Drive and via Cofton Gardens. The Clerk has written to the owner at number 35 and awaits a response. Cllr Webb to seek the approval of Cofton Gardens trustees.</p> <p>We await an update on progress of Solicitor negotiations with St Modwen regarding a permanent access route to the Old Sewage Works site.</p> <p>Cllr Pattison advised that again there has been no response from St Modwen regarding an independent survey on the balancing pond, although the New Estate working group continues to press for this.</p> <p>The Clerk reported that all street lighting faults are all currently resolved. One further LED conversion, in Ashmead Drive, had been completed during the month.</p> <p>The Clerk summarised the work of the lengthsman during the month.</p> <p>Councillors discussed the reoccurrence of graffiti at the Myhill Field Play area and elsewhere. The Clerk advised that the National Citizen's Service, a managed group of 16-year old school leavers, had offered to clean the graffiti and overpaint the wall with a suitable mural. After some discussion it was Resolved: to ask the National Citizen's Service to clean and overpaint the graffiti at the Myhill Field. Clerk to advise and monitor. Also, Clerk to investigate potential for CCTV cameras at the site.</p> <p>The Clerk advised that the Canal and River Trust had turned down the Council's request to erect fencing along the boundary of the Council owned land near Myhill Field, due to its potential effect on the dam. Councillors agreed to look at the potential of heavily planting the hedge with suitable trees and bushes. Clerk to investigate.</p> <p>The Clerk reported he had received three quotes for new items at the Myhill field play area. Resolved: to replace the existing spring rocker and to install a new see-</p>			<p>Clerk Cllr Webb</p> <p>Clerk</p> <p>Clerk</p>

Agenda Item	Discussion and Decisions	Action
099.10/21	<p>saw, as quoted by Kompan. The final cost will be within the Council's £5,000 budget. Clerk to progress.</p> <p>Cllr Pattison reported that he had carried out the monthly inspection of the play area at Myhill Field, there are no major issues.</p>	Clerk
<p>100/21</p> <p>100.1/21</p> <p>100.2/21</p>	<p>Community Services</p> <p>County Cllr Adrian Kriss reported that he has been in contact with Birmingham City Council regarding the Bilberry Centre but that BCC is proving intransigent. Further vandalism had occurred this week, Cllr Fay agreed to report the vandalism to the police on 101.</p> <p>The Clerk advised that he had met with electrical contractors to discuss potential options for Christmas lights for 2021. He said that refurbished, ex-rental, lamp post mounted items could be purchased for between £185 and £320. Including connection, installation and removal, a worst case cost would be c.£500 per item, if Worcestershire Highways are prepared to assist with preparing lighting columns, a saving of £200 per item could be made. The Clerk is awaiting a response from WCC and will forward email to Cllr Kriss. Councillors agreed to allocate a sum of £2,500 towards lighting, for Rose Hill Island and Groveley Lane Island, this should allow for installation of 4-5 items. If WCC can assist with installation, this could be increased to 8-10 items.</p>	<p>Cllr Fay</p> <p>Clerk</p>
<p>0101/21</p> <p>101.1/21</p>	<p>Planning</p> <p>There was one planning applications received after publication of the agenda:</p> <p>21/00877/FUL - Front, side and rear extension, part single and part two storey, 1A Ten Ashes Lane. Cllrs Fay and Webb presented plans for this application and advised they felt it was an overly large extension for the property. Cllr Fay to visit neighbours and advise Clerk on response. Clerk to post on portal.</p>	Cllr Fay / Clerk
<p>102/21</p> <p>102.1/21</p> <p>102.2/21</p> <p>102.3/21</p>	<p>Communications</p> <p>It was agreed to publish a page in the next Village Magazine, items to Clerk before the end of July please.</p> <p>Councillors agreed that the Oakham Town Council website is an excellent example of a well-designed, informative and effective Council and asked that work commence on a similar website for Cofton Hackett. Cllr Banyard to look at pricing.</p> <p>Clerk to enquire if there will be an article in The Village Magazine regarding the Bilberry Centre.</p>	<p>All</p> <p>Cllr Banyard</p> <p>Clerk</p>
<p>103/21</p> <p>103.1/21</p>	<p>Correspondence Received</p> <p>The Clerk reported he had received a request to intervene on the proposal to hold a fireworks display at midnight on July 18th. As this was planned for Cofton Park he advised the caller that it was not the responsibility of Cofton Hackett PC.</p>	
<p>104/21</p>	<p>Items for Next Meeting</p> <p>Councillors requested an update on progress of items allocated to Cllr Kriss.</p>	

Agenda Item	Discussion and Decisions	Action
105/21	<p>Date of Next Meeting</p> <p>The next Parish Council meeting is scheduled for Monday 20th September at 7.30pm, at Cofton Village Hall.</p> <p>The meeting ended at 9.30pm.</p>	